GUIDELINES FOR REPACKING BEER



It is common practice for liquor stores to purchase beer in one size format, but then sell that beer in another size format, otherwise known as repacking beer.

If you choose to repack beer in your liquor store, you must keep clear records in your liquor register.

Continue reading for answers to the most frequently asked questions about repacks.

1 WHAT IS REPACKING BEER?

Repacking beer is when you repackage a beer purchased in one size format (for example, one 24-pack) so that you can sell it in a new size format (for example, four 6-packs). This is typically done to maximize profitability or offer a wider selection to customers.

2. AM I ALLOWED TO REPACK BEER IN MY LIQUOR STORE?

Yes, you are allowed to repack beer in your liquor store. You must record all repacks clearly and keep this record in your liquor register.

3. WHAT TYPES OF REPACKING ARE ALLOWED?

Here are some examples of repacks:

- One 36-pack into six 6-packs
- One 30-pack into five 6-packs
- One 24-pack into four 6-packs or three 8-packs
- One 12-pack into two 6-packs
- One 4-pack into four singles
- 24 singles into six 4-packs

4. IS ALLOWING A CUSTOMER TO MIX-AND-MATCH SINGLE BEERS INTO A CUSTOM 4-PACK THE SAME AS REPACKING?

No. A customer purchasing four singles each priced separately, even if you do supply a box or plastic topper, has not repacked the beer.

If the singles were purchased as another size format and then sold as singles, then this would be repacking and requires noting in your liquor register.

HAVE A QUESTION NOT ANSWERED HERE?

Reach out to ABLE BC at ann@ablebc.ca or 604-688-5560.

5. HOW DO I REPACK BEER?

You can purchase a manual 8- or 6-packer machine or plastic toppers or cardboard boxes to create new size formats.

When recording repacks in your POS system, there are generally two options:

- You can input an invoice for one beer format as if it is another. For example, you receive an invoice for six 4-packs priced at \$10 each, but you input this invoice into your system as 24 single cans priced at \$2.50 each.
- You can input an invoice as it is received and record the repacking afterwards. POS systems will differ on exactly how this is done, but generally you can turn one 24-pack into four 6-packs, or one 4-pack into four singles to properly balance your inventory.

6. WHAT IS THE LIQUOR REGISTER?

The liquor register is a record of all liquor purchases, transfers, and repacks. The terms and conditions of your license require you to keep a liquor register and make it available for inspection at all times. Your liquor register may be hardcopy or digital.

Read the <u>LRS Terms and Conditions Handbook</u> for more information.

7. WHAT INFORMATION SHOULD BE INCLUDED IN MY LIQUOR REGISTER?

Your liquor register should include:

- All receipts and invoices for liquor purchases in chronological order.
- A log of liquor lost due to spoilage and breakage.
- A clear record of all repacks in a separate log or notation on the original receipt.